

DD/S&T 5660-66

29 November 1966

MEMORANDUM FOR THE RECORD

SUBJECT: Form 2416

25X1A 1. I discussed the revised format of Form 2416 which we have incorporated in the Project Officers Handbook with [ ] on 22 November pointing out that it now included security and some other information which had been missing. [ ] confirmed that the content looked fine to him. 25X1A

25X1A 2. Today [ ] called [ ] to inquire if we were going to proceed to use the form, and at Mike's request I called [ ] to see if he had any questions. It appears that the stock of Form 2416's is low and there is a question as to whether to print more of the existing form or to use the form as it will appear in the Handbook. In addition, 25X1A [ ] who works for [ ] apparently wants to think about the form for a couple of days to see if there is any additional information which they would like to have. 25X1A [ ] said he would call me promptly if there were any additional needs. I volunteered to help in any way I can.



cc: Acting Deputy Director  
for Science & Technology